



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

May 11, 2012

KAREN GARCIA, TREASURER  
DEMOCRATIC PARTY OF ARKANSAS  
1300 WEST CAPITOL AVENUE  
LITTLE ROCK, AR 72201

**Response Due Date**

**06/15/2012**

IDENTIFICATION NUMBER: C00024372

REFERENCE: FEBRUARY MONTHLY REPORT (01/01/2012 - 01/31/2012)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

- Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) H4 of your report to clarify the following description(s): "Software." For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

**Please note, you will not receive an additional notice from the Commission on this matter.** Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1172.

DEMOCRATIC PARTY OF ARKANSAS

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Sincerely,

A handwritten signature in black ink, consisting of a series of loops and curves, likely representing the name Alexandra Broomhead.

Alexandra Broomhead  
Senior Campaign Finance Analyst  
Reports Analysis Division